

# WASHINGTON COUNTY Arts Council

34 S. Potomac St., Suite 100, Hagerstown, MD 21740  
301.791.3132 [www.washingtoncountyarts.com](http://www.washingtoncountyarts.com)

## Exhibit Proposal Hall Gallery - Solo or Small Group Show

### The Gallery

Thank you for your interest in exhibiting your work at the Washington County Arts Council Gallery. The Gallery is the public face of the Washington County Arts Council (WCAC). WCAC's goal is to advocate the arts by creating opportunities to make connections between the finest of local arts experiences and the community. The WCAC Gallery has displayed visual art by more than 330 local artists, and has been visited by thousands of local and visiting patrons, giving artists opportunities to both show and sell their work.

The Washington County Arts Council is funded by the State of Maryland, Washington County, and by individuals, businesses and community partners. WCAC exhibits the art of Maryland State residents. Occasionally WCAC is able to extend the opportunity to out-of-state artists who live within a 50-mile radius of the county in an effort to educate the community.

The WCAC is a non-profit organization and the Gallery takes a 30% commission on all work that is sold. The Gallery's commission is put directly into program funding beginning with the operating costs of the Gallery. All work in the Gallery must be for sale. Artists will be paid for sales that accumulate to \$50 or every three months, whichever is sooner.

A few times each year the WCAC Gallery hosts exhibits that are open to the general public. These exhibits are usually juried and anyone in the community is invited to submit their work. If, for whatever reason, your proposal is not accepted during the current review session, WCAC encourages you to participate in one of these community shows or try again at a later date.

WCAC is open to solo, dual artist, and small group exhibits. If you are interested in exhibiting with WCAC but you do not want a solo show and you do not have a group to show with, you are encouraged to submit a proposal that explains just that and WCAC will try to place you in a group with other artists who share a similar situation.

The WCAC proposal procedure is simply a way for WCAC to keep a fair and organized method of granting exhibit opportunities to the local growing arts community.

### Proposal Process

Exhibit selections are made by a panel of artists, arts administrators, and art patrons convened by WCAC.

Final decisions may require artists to come to the gallery for a one-on-one meeting with the Gallery Manager to further discuss exhibit options and details. WCAC is currently scheduling 1 year in advance.

Be mindful that the WCAC has a large amount of interest in exhibitions and strives to offer as many artists as possible the opportunity to show their work with the WCAC. You could be asked to team up and share an exhibit with other artists whose work complements your own.

To submit a proposal, you must supply the following:

- 7-10 digital images (per artist) of recent work (created within the last 2-3 years) Jpg images should be as close to 1024 pixels x 768 pixels as possible with a resolution between 72ppi and 240ppi (pixels per inch). File size should be at least 1,100KB (1.1MB) and less than 2,500KB (2.5MB). If using a disk, please use a CD (no DVDs).
- Include an image list noting the artist's name, title, dimensions, price, date completed (preference is shown to new work) & material(s) used.
- A brief proposal, describing the process, materials and final product-no more than one page. Include all contact information (Mailing address, phone number & email address).
- For each artist: An artist statement, a current brief artist resume, a headshot (jpg - see above), and website address. Each artist must also fill out the attached Washington County Arts Council Media PR release form.

(If you do not have the ability to make digital images, printed color photos of your work (must be enclosed in plastic and labeled with: artist's name, title & medium.) will be accepted.)

Images submitted should substantially represent the scope of the work to be exhibited, however, WCAC recognizes that new work may be created for your exhibit. Work in all media will be considered. Work should be created in the last 2-3 years and preference is given to items not on display and/or for sale in another venue within a 10-mile radius, and work that has not been previously exhibited in the WCAC Gallery.

These proposals can be hand delivered to the WCAC Gallery during regular Gallery hours (Tues - Fri 11-5, Sat 10-4) or you can email or mail them. Please mark your envelope. ATTN: Gallery Manager. If you send a SASE with proper postage the photos/disks can be mailed back to you.

**Questions? Contact Gallery Manager  
Chris Brewer at (301) 791-3132 or email  
[gallerymanager@washingtoncountyarts.com](mailto:gallerymanager@washingtoncountyarts.com)**

**If this will be a group exhibit involving two or more artists, please submit the proposal as a Coordinator. If approved for an exhibit, all artists involved can submit their contact information at that time.**

Artist or Coordinator Name:

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Street Address:

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City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Mobile: (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_@\_\_\_\_\_ Website: http://www.\_\_\_\_\_

**All artists involved also need to have a LICENSE AND RELEASE form (attached below) on file with the Washington County Arts Council. If an artist already has one on file, they do not need to supply another.**

**Washington County Arts Council  
LICENSE AND RELEASE**

In consideration of the opportunity to participate in the Washington County Arts Council, Inc. (WCAC) publicity, website, social media sites, and printed and electronic publications, the undersigned hereby grants permission and license to WCAC to use digitized media (“Media”) provided to the WCAC via the Exhibiting or Shop Artist or produced by WCAC staff, for the purpose of enhancing the content and design of WCAC print and online publications and sites.

I represent and warrant that I have the full and unrestricted right to grant this permission, and that the Media provided by me for this purpose are original and do not infringe the copyright or any other proprietary right of any other person. I understand that this media may be modified for design purposes in WCAC publications, will be used solely as noted above, and will not be used by WCAC or its contractors for any other purpose. Written acknowledgement will be made in the publication of those individual artists who provided this media to WCAC.

The undersigned artist or individual hereby indemnifies and absolves the Washington County Arts Council, WCAC, and their officials, agents and employees from and against all claims, suits, damages and costs arising out of or resulting from the use of the content or media.

Signature \_\_\_\_\_

(If under 18 years old, parent/guardian must sign)

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

(If under 18 years old, list artist’s name as well as parent/guardian)

Email \_\_\_\_\_

Telephone/s \_\_\_\_\_

County \_\_\_\_\_